

**CITY OF BUCKEYE
AIRPORT ADVISORY BOARD MEETING
November 18, 2015
Minutes**

1. Call to Order/Pledge of Allegiance/Roll Call

Members Present: Board Member Paul Daffinrud, Board Member Larry Runge, Board Member Ted Burton, Board Member Ken Spencer, Board Member Jeff Schwartz, Chairman Steve St. John, Council Liaison Brian McAchran

Members Absent: Board Member Jessie Lee

City Staff Present: Airport Director Scott Lowe, Airport Coordinator John McMahon, Management Assistant Nanci Dixon

2. Comments from the Public - Members of the audience may comment on any item of interest.

None.

3. Minutes

Board to approve the minutes of the September 9, 2015 Airport Advisory Board meeting.

A motion was made by Board Member Runge and seconded by Board Member Schwartz to approve the minutes of the September 9, 2015 Airport Advisory Board meeting. Motion passed.

4. Air Fair Update

Community Services Director Cheryl Sedig addressed the Board and provided an update on the 2016 Air Fair planning. Most elements of previous Air Fair events would be present with the exclusion of the car show. Ms. Sedig invited input from the Board on elements they wanted to see and invited them to participate. Board Member Daffinrud confirmed that the RC Flyers would be present. Board Member Runge confirmed that Community Services is managing the 2016 Air Fair, but that at this time it was not a permanent assignment.

5. Airport Coordinator Report

Mr. McMahon reported on fuel and operations, noting fuel sales have increased over previous month but still below 2014 sales and operations increased over the previous month. There are currently eight applicants on the hangar waiting list. A fly-in was held October 25 with 25 participants; discussion topic was Sectional Charts and another fly-in was held November 14 with 20 participants; discussion topic was Loss of Control. Hangar One has six occupants.

Buckeye Marathon planning is underway. There will be an Air Fair booth, with the opportunity for members to pass out informational flyers. During the Air Fair, there will be an Airport booth, selling Air Fair merchandise. Lux Air has agreed to consign retail merchandise. Members were invited to volunteer at manning the booth. Perlman Architects is donating design plans for the construction of a pavilion, in lieu of Air Fair sponsorship funding.

Future opportunities for discussion included a new fuel island and potential acquisition of an historic Luke Air Force Base control-observation tower. Mr. McMahon reported that the current fuel island was outdated and could possibly need to be replaced in the future, should it not meet Air Quality standards. Board Member Spencer confirmed there could be potential FAA funding; however there were other projects identified by RSAT as having greater priority including runway signs and signage. Board Member Runge confirmed that the location of the current fuel island was not ideal as it prohibited fueling for certain aircraft and a future relocation would offer more fueling opportunities. Future renovations or improvements could be performed in phases.

6. Comments from Airport Advisory Board Members

Chairman St. John reminded the Board that meeting agenda items are not to be discussed outside of Airport Board meeting in advance of a meeting, following Arizona State Open Meeting law.

7. Adjournment

There being no further business to come before the Board, a motion was made by Board Member Runge and seconded by Board Member Daffinrud to adjourn the meeting. Motion passed unanimously and the meeting was adjourned at 6:42 p.m.

Steve St. John, Chairman

ATTEST:

Nanci Dixon, Management Assistant

I hereby certify that the foregoing minutes are a true and correct copy of the Airport Advisory Board Meeting held on the 18 day of November, 2015. I further certify that a quorum was present.

Nanci Dixon, Management Assistant